


Center for Environmental and Geographic Information Services (CEGIS)

House # 6, Road # 23/C, Gulshan-1, Dhaka-1212

Eol Ref. no 42.06.2626.101.06.001.18-0209

Date : 08 February, 2018

Request for Expression of Interest (Eol) for Short-listing of Consulting Firms

1	Name of Organization	Center for Environmental and Geographic Information Services (CEGIS)
2	Eol Reference No.	42.06.2626.101.06.001.18-0209
3	Eol Publication Date	11 February, 2018
4	Expressions of Interest for	Short-listing of consulting firms for consultancy service for preparation of architectural plan, structural design, tender document and supervision of construction of multi-storied CEGIS Bhaban (Building) in ten (10) katha plot at Agargaon, Sher-E-Bangla Nagar
5	Source of Fund	CEGIS own fund
6	Eol Submission	CEGIS office on 25 February, 2018 by 17:00 hours
7	Brief Description of Consultancy Services	<ul style="list-style-type: none">• Conceptual and detailed architectural plan with green building concept;• Geotechnical investigation, Structural design of the building following BNBC with adequate fire-fighting & acoustic facilities, sanitary system, plumbing, electrical and electro-mechanical design and drawings;• Design of Intelligent office Interior, landscape and signage & exterior building lighting;• Preparation of tender document including implementation plan, Bill of Quantities (BoQ) with cost estimate and other relevant documents; and• Supervision of construction works of building throughout the construction period.
8	Criteria for Short listing of Firms (Experiences, Resources & Delivery Capacity Requires)	<ol style="list-style-type: none">1. The consulting firm shall have minimum 12 years' experience in architectural planning and structural design of high rise office/commercial building (not less than 11 storied);2. The consulting firm shall have experience as lead consultant for carrying out consultancy services for at least two projects in architectural planning and structural design of minimum 11 storied office/commercial building with minimum two basements applying green building concept;3. The consulting firm shall have at least 5 years' experience in designing modern fire-fighting, fire detection & acoustic system of office/commercial Building;4. The consulting firm shall have at least 5 years' experience in designing electro-mechanical system considering aesthetic aspects of office/commercial Building;5. The consulting firm shall have experience of at least 8 years in preparing tender document including Bill of Quantities (BoQ) for office/commercial building;6. The consulting firm shall have at least 5 years' experience in construction supervision of office/commercial building;7. The consulting firm shall have adequate professional strength for above mentioned services for office/commercial building;8. The consulting firm shall have full-fledged office setup with relevant equipment like computer, plotter, printer etc.; and9. The consulting firm must have company registration/trade license, e-TIN and VAT registration certificate.
9	Other Detail Information (if applicable)	<ul style="list-style-type: none">• Interested consulting firms shall submit:<ul style="list-style-type: none">o information of company profile, brochure and relevant documents describing the experiences, resources & delivery capacity as per selection criterion and financial turnover of last five years;o proper documents/papers in case of joint venture/consortium/association; ando Two copies of Eol, one original and one copy in a single sealed envelope mentioning the name and address of the procuring entity.
10	Name and address of Official Inviting Eol	Engr. Md. Waji Ullah Executive Director Center for Environmental and Geographic Information Services (CEGIS) House # 6, Road # 23/C, Gulshan-1, Dhaka-1212 Phone # 88-02-58817649-52, E-mail: ed@cegisbd.com
11	Particular Instruction of Authority	i) The maximum number of short listed consulting firms would not be more than 5 (five); ii) Procuring Entity reserves the right to accept or reject any or all Eols without mentioning any reason whatsoever.
		 Engr. Md. Waji Ullah, Executive Director, CEGIS